



# Red Cedar School

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## Financial Aid Policy

Red Cedar School is committed to providing financial assistance to ensure as diverse a student body as possible. The financial aid funds that the school has to offer are raised annually through fundraising efforts of all the families of the school, and through donations from families and friends of the school.

The Financial Aid Committee of the Board of Directors attempts to distribute this pool of funds as equitably as possible, and according to need. We ask families to pursue every means possible of raising tuition on their own, including additional employment, support from extended family, and accessing other resources such as investments and assets, before requesting financial assistance. We will consider a family's ability to generate tuition through their own means in determining financial aid awards.

Financial assistance is also offered in the form of contracted tuition work-off. If the school has a need for some form of work that a family requesting financial aid has the skills to do, the school may contract to have the family 'work off' some of the tuition by helping the school. Work that may be contracted for tuition work off includes carpentry, painting, cleaning and maintenance. Work that the school values as volunteer work and does not contract for tuition work off includes assisting with classes, leading workshops, helping with field trips and tutoring. The school depends on the generosity of our volunteers to enrich what we can offer and to keep the costs of tuition down.

Financial aid is awarded for one year at a time and each subsequent year families who ask for aid must reapply. Financial aid awards are based on many factors, with every attempt made to be as fair as possible. Decisions on awards are the sole judgment of the Financial Aid Committee. Families who feel they need more aid than they are offered in order to attend may ask the Financial Aid Committee to reconsider their situation. All information provided during the financial aid request process will be treated confidentially.

*The Red Cedar School welcomes students of any race, gender, sexual orientation, color, creed, religion, class, national or ethnic origin. All students are accorded the rights, privileges, programs and activities generally made available to students at the school. The school does not discriminate on the basis of race, gender, sexual orientation, color, creed, religion, class, national or ethnic origin in the administration of its educational policies, scholarship programs, athletic programs or other school- administered programs.*

## Application 2017/18

**Application deadline for returning families: February 8<sup>th</sup>**  
**Application deadline for new families: March 15<sup>th</sup>**

Name of Family: \_\_\_\_\_ Date of Request: \_\_\_\_\_

*The Financial Aid Committee will not consider requests for aid without a tax return and W-2s.  
A complete financial aid application includes the following:*

- **Application form**
- **Tax return for 2016.** If this is not ready, submit 2015 return with application and submit 2016 by May 1. Financial Aid will be awarded on a 'pending' basis until current tax returns are submitted.
- **W-2s for 2016**

## Financial Aid Application

**I/We declare that the information reported on this form, to the best of our knowledge, is true, correct, and complete. I/We understand that deliberately reporting false information could result in loss of financial aid award.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian A Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Parent/Guardian B Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Children:      Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

                  Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

                  Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

                  Name \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_

Total number of Children attending

Red Cedar School: \_\_\_\_\_

Other Tuition Based Schools: \_\_\_\_\_

## Employment Information

**Parent/Guardian A Name:** \_\_\_\_\_

Primary Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Annual Salary: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Weeks worked per year: \_\_\_\_\_

Secondary Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Annual Salary: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Weeks worked per year: \_\_\_\_\_

Additional employment: \_\_\_\_\_

**Parent/Guardian B Name:** \_\_\_\_\_

Primary Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Annual Salary: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Weeks worked per year: \_\_\_\_\_

Secondary Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Annual Salary: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Weeks worked per year: \_\_\_\_\_

Additional employment: \_\_\_\_\_

## Family Income

**Adjusted Gross Income (from 1040)** \_\_\_\_\_

### Non Taxable Annual Income

Untaxed payments to retirement fund such as 401K, IRA, etc. \_\_\_\_\_

Child Support \_\_\_\_\_

Alimony \_\_\_\_\_

Financial Support from relatives \_\_\_\_\_

Housing/Food/Car allowances paid by employer \_\_\_\_\_

Housing/Food/Car allowances paid by self-employment \_\_\_\_\_

Veteran's benefits \_\_\_\_\_

Welfare benefits \_\_\_\_\_

Worker's Compensation \_\_\_\_\_

Earned Income Credits \_\_\_\_\_

Other Non-taxable Income \_\_\_\_\_

**Total Annual Income** \_\_\_\_\_

## Assets and Expenses

### Value of Investments

\_\_\_\_\_ Cash, savings, checking accounts  
 \_\_\_\_\_ Stocks, securities, investments  
 \_\_\_\_\_ Retirement Funds  
 \_\_\_\_\_ Other funds and investments  
 \_\_\_\_\_ **Total Investments**

Assets	Date Purchased	Purchase Price	Current Value	Amount Owed
Home				
Business				
Property/Real Estate				
Auto				
Auto				
Other				

### Expenses

How many of your children will attend tuition charging childcare centers, schools, or colleges next year? \_\_\_\_\_

Please list tuition and financial assistance received (if any) for the facilities they will attend.

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What are the total medical/dental expenses you paid last year that were not reimbursed by insurance companies? Please explain.

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List tuition based enrichment opportunities that your child/children participated in last year and their associated costs? (camps, music lessons, sports)

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Did your child/children receive financial assistance from family/friends or financial aid/scholarships to attend enrichment opportunities? Please explain.

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Please list the vacations your family participated in last year and the associated costs for your family.

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### Additional Information

Was your income for the most recent year typical for your family? Please explain.

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Is there anything else about your financial situation that would be helpful for us to know?

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We ask families to pursue every means of raising tuition on their own, including support from extended family. Will you be receiving help for paying tuition from a family member or friend? If yes, please explain.

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Are both parents working full time? If not, please explain. We recognize that families sometimes need to have a parent at home, full or part time for various reasons. When families are requesting financial aid, the financial aid committee needs to evaluate if a family is maximizing its earning potential.

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Do you have financial commitments (e.g. outstanding medical bills, special needs of a family member, support of parents) that we should know about in order to understand your full financial situation?

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## Financial Assistance Requested

Total estimated tuition for applicant: \_\_\_\_\_

Portion of tuition you feel you can provide: \_\_\_\_\_

Amount of financial assistance you will receive from family/friends: \_\_\_\_\_

Amount of financial aid you are requesting: \_\_\_\_\_

One of the ways the school is able to offer aid is through tuition work off. We can usually offer more aid if a family is willing to work off some of their tuition. The school's biggest work off need is cleaning the school on weekends. This takes 3-4 hours, and involves vacuuming and mopping throughout the building, cleaning all surfaces, and cleaning the toilets and sinks. Families are credited \$75 for a regular cleaning and \$100 for a cleaning with extras. Are you interested in extending the aid that is offered to you through work off, and if so, would you be willing to do some of the cleanings?

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Are there other skills you have that the school could possibly use, such as carpentry, painting, gardening or general maintenance? If yes, please explain your personal and professional experience in these areas.

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Thank you for the information you have provided. We will distribute the financial aid funds as equitably as possible, according to need. All information will be treated confidentially.

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